



# ADITYA ENGINEERING COLLEGE

An Autonomous Institution

Approved by AICTE • Permanently Affiliated to JNTUK • Accredited by NAAC with 'A' Grade

Recognised by UGC under sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Ref: AEC/IQAC/2021-22/MoM/04

## **Internal Quality Assurance Cell Minutes of Meeting held on 28/05/2022**

Date: 30-05-2022

The Internal Quality Assurance Cell 44<sup>th</sup> meeting held on 28<sup>th</sup> May, 2022 at 10 AM at Ajivika Conference Hall.

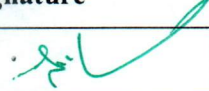

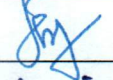
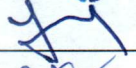


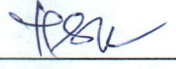
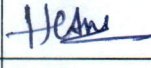


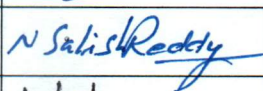


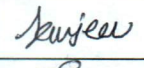


### **Agenda of the meeting:**

1. Review of extension activities.
2. Discussion about FDPs, and MDPs to be conducted for teaching and non-teaching staff.
3. Review of CO attainment and PO attainment.
4. Any other item.

### **Minutes and Resolutions:**

1. Members reviewed various extension activities conducted during the past 6 months. It is resolved to conduct awareness programs on Swacch Bharat, Sustainability and Gender equity.
2. Members discussed about FDPs and MDPs to be conducted for teaching and non-teaching staff.
3. Members reviewed the CO attainment and PO attainment for 2017-18 and 2018-19 admitted batches. Members also suggested to comply with the action to be taken proposed by the course coordinators to bridge the gap.
4. Chairman congratulated HODs of EEE, ME, ECE and CSE for attaining recognition as research centres by JNTUK.

**Members Present:**

Name and Designation	Role in IQAC	Signature
Dr. M. Sreenivasa Reddy, Principal	Chairman-IQAC	
Dr. R. Srinivas, Professor, Dean (Statutory Bodies)	IQAC Coordinator	
Dr. A. Saravanan, Professor	Member	
Dr. Yashu Swami, Professor	Member	
Dr. Pachiappan. S, Assistant Professor	Member	
Dr. K. Swaroopa, Associate Professor	Member	
Mr. M. Srikanth, Associate Professor	Member	
Mr. H. Gautam, Assistant Professor	Member	
Dr. N.V. Gowtham Deekshithulu, Assistant Professor	Member	
Mr. A.V.B.S. Sarma, Administrative Officer	Member	
Dr. N. Satish Reddy, Vice-Chairman	Member	
Dr. M. H.M. Krishna Prasad	Nominee	
Dr. P. Kama Raju, Medical Officer	Nominee	
Mr. N.S.S. Sanjeev, Project Engineer	Nominee	
P. Mani Sai Jyothi, Associate System Engineer	Nominee	
Mr. K. Kumar Rajesh, Regd. No: 19A91A0419	Nominee	

**IQAC Coordinator****Chairman-IQAC**





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Ref: AEC/IQAC/2021-22/MoM/03

## **Internal Quality Assurance Cell Minutes of Meeting held on 19/02/2022**

Date: 21-02-2022

The Internal Quality Assurance Cell 43<sup>rd</sup> meeting held on 19<sup>th</sup> February, 2022 at 3 PM at Ajivika Conference Hall.

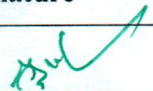
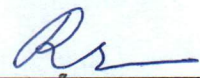

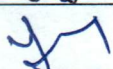


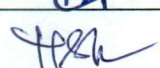
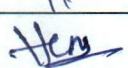
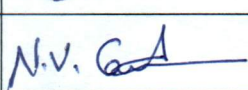

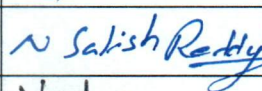
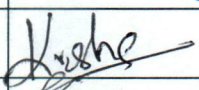
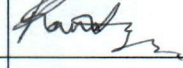
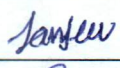


### **Agenda of the meeting:**

1. Review of student's feedback on TLP.
2. Discussion about Research Publications
3. Review of data to be submitted to AISHE for survey year 2020-21.

### **Minutes and Resolutions:**

1. Members reviewed the student feedback taken in the previous semester. Members expressed satisfaction about the TLP activities.
2. Members reviewed the status of research publications during the year and advised that every faculty should comply with the research targets set.
3. Chairman reviewed the data prepared for participation in AISHE and directed members to submit the data in the portal immediately as the last date for submission is 28/02/2022.

## Members Present:

Name and Designation	Role in IQAC	Signature
Dr. M. Sreenivasa Reddy, Principal	Chairman-IQAC	
Dr. R. Srinivas, Professor, Dean (Statutory Bodies)	IQAC Coordinator	
Dr. A. Saravanan, Professor	Member	
Dr. Yashu Swami, Professor	Member	
Dr. Pachaiappan. S, Assistant Professor	Member	
Dr. K. Swaroopa, Associate Professor	Member	
Mr. M. Srikanth, Associate Professor	Member	
Mr. H. Gautam, Assistant Professor	Member	
Dr. N.V. Gowtham Deekshithulu, Assistant Professor	Member	
Mr. A.V.B.S. Sarma, Administrative Officer	Member	
Dr. N. Satish Reddy, Vice-Chairman	Member	
Dr. M. H.M. Krishna Prasad	Nominee	
Dr. P. Kama Raju, Medical Officer	Nominee	
Mr. N.S.S. Sanjeev, Project Engineer	Nominee	
P. Mani Sai Jyothi, Associate System Engineer	Nominee	
Mr. K. Kumar Rajesh, Regd. No: 19A91A0419	Nominee	

  
IQAC Coordinator

  
Chairman-IQAC





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Ref: AEC/IQAC/2021-22/MoM/02

## **Internal Quality Assurance Cell Minutes of Meeting held on 27/11/2021**

Date: 29-11-2021

The Internal Quality Assurance Cell 42<sup>nd</sup> meeting held on 27<sup>th</sup> November, 2021 at 10 AM at Ajivika Conference Hall.

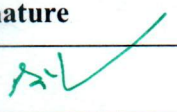
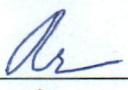
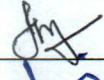
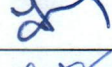

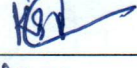
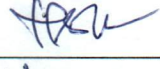
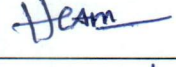


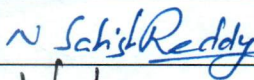
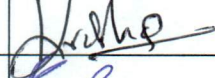
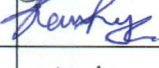
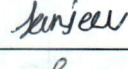
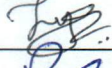

### **Agenda of the meeting:**

1. Discussion on collaboration with different Industries.
2. Discussion on circulation of newsletters and technical magazine.
3. Discussion about career counselling programs.
4. Preparation of data for AISHE and NIRF.

### **Minutes and Resolutions:**

1. The Members suggested more collaboration activities can be done in Petroleum Technology and Mining Engineering departments. The Members also suggested collaboration with local village heads related to projects in Agricultural Engineering department.
2. The Coordinator presented details of newsletter and technical magazine. The Members suggested that every faculty member should play a key role in outreach activity. The Members suggested that newsletter can be published in odd semester and technical magazine can be published in the even semester. The Members suggested to encourage students to publish their research work in department technical magazine.
3. The Members suggested to focus on career counselling. The Members advised to offer GATE, GRE orientation to students. It is resolved to conduct orientation programme on higher studies at regular intervals.
4. Chairman directed members to summarize the data to be submitted for AISHE and NIRF.

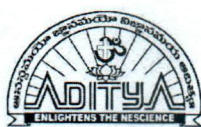
**Members Present:**

Name and Designation	Role in IQAC	Signature
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IQAC Coordinator

  
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Ref: AEC/IQAC/2021-22/MoM/01

## **Internal Quality Assurance Cell Minutes of Meeting held on 17/07/2021**

Date: 19-07-2021

The Internal Quality Assurance Cell 41<sup>st</sup> meeting held on 17<sup>th</sup> July, 2021 at 2PM at Ajivika Conference Hall.











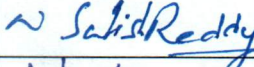

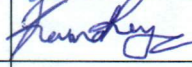

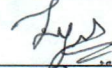

### **Agenda of the meeting:**

1. Review of IQAC report for the AY 2020-21 and to discuss the conduction of FDPs/Seminars/Workshops.
2. Review of value-added courses offered by departments
3. Discussion on Research Publications in the A.Y 2020-21.
4. Review the Programme Exit Survey.
5. Conduction of academic audit.

### **Minutes and Resolutions:**

1. Coordinator presented the IQAC report for the AY 2020-21. Members discussed about various programs to be conducted for quality improvement.
2. Members resolved to conduct more value-added courses in order to improve technical skills of students.
3. Members advised the faculty members to improve the research publications to 2 per faculty per year.
4. Members reviewed the program exit survey. Members resolved to conduct orientation program on course outcomes and program outcomes to students every year. Members suggested to implement QR code-based feedback system for various kinds of feedback.
5. It is resolved to conduct academic audit for academic years 2019-20 and 2020-21 in the month of October tentatively.

**Members Present:**

Name and Designation	Role in IQAC	Signature
Dr. M. Sreenivasa Reddy, Principal	Chairman-IQAC	
Dr. R. Srinivas, Professor, Dean (Statutory Bodies)	IQAC Coordinator	
Dr. A. Saravanan, Professor	Member	
Dr. Yashu Swami, Professor	Member	
Dr. Pachaiappan. S, Assistant Professor	Member	
Dr. K. Swaroopa, Associate Professor	Member	
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Mr. A.V.B.S. Sarma, Administrative Officer	Member	
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Mr. N.S.S. Sanjeev, Project Engineer	Nominee	
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Mr. K. Kumar Rajesh, Regd. No: 19A91A0419	Nominee	

  
IQAC Coordinator

  
Chairman-IQAC